



SWORN MEMBER VACANCY

The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, gender identity, age, religion, disability, or low-income level.

Date: February 19, 2025

JOB VACANCY MEMORANDUM NO. 25-02

TITLE: Physical Training/Defensive Tactics Instructor

ELEMENT OF ASSIGNMENT: Training Unit

VACANCY STATUS: Vacant

EXPIRATION DATE: March 5, 2025

REQUIREMENTS:

This is to announce a selection process to establish an eligibility list for the position of a Physical Training/Defensive Tactics Instructor in the Training Unit.

NATURE OF WORK

General duties of a Physical Training/Defensive Tactics Instructor are to instruct Entrant Officers in defensive tactics, fitness training and health/nutrition. Additional duties include In-Service instructions, Taser training, and continuing education classes and general defensive training to outside entities.

QUALIFICATIONS

To complete the selection process, police officers must satisfy the following requirements:

Have satisfactorily completed a **minimum of three (3) years** active commission as a full-time peace officer, federal law enforcement officer, or military law enforcement officer. Three (3) of those years must have been with the Kansas City Missouri Police Department (KCPD), measured from the officer's most recent appointment date, which included a minimum of (18) eighteen months served within a line element of the Patrol Bureau.

The most recent appointment date for sworn members who have separated from employment and who have been re-appointed, will be the sworn member's most recent re-appointment date, as recorded in HRD.

For sworn members with no change in employment status, the most recent appointment date is the member's Academy graduation date, as recorded HRD, which for this process must be on or before

02/18/2021, and for sworn lateral members, the most recent appointment date is the member's date of appointment with KCPD, as recorded in HRD.

***The years of service completed prior to a sworn member's re-appointment to the department or while employed for another law enforcement agency will not be counted to established the years of service eligibility requirement.**

In addition, officers/detectives must also be able to meet the following requirements:

- Must be excellent physical condition
- Must be capable of becoming proficient in the application of defensive tactics techniques
- Must be capable of working flexible hours on short notice
- Must be able to work closely with other squad members
- Must be highly motivated and able to perform effectively without the need for close supervision.
- Must be able to clearly present ideas in written and oral form with emphasis on accuracy and creativity.
- Ability to research, coordinate and present instructional classes and/or seminars for law enforcement personnel utilizing Missouri POST guidelines
- Must be able to commit to a three (3) year assignment.

All disciplinary actions received by the applying officer within the previous five-year period involving willful misconduct will be considered in determining whether an officer can participate in the selection process.

It is preferred that officers have some experience in the use of video equipment, personal computers, and public speaking but not mandatory for application. Additionally, successful completion of an approved Instructor Development Course certified by the Department of Public Safety's Peace Officer Standard and Training is preferred but is not required.

Officers will be expected to lead by example by presenting a professional appearance and working well with other members of the Training Unit to meet the goals of the Training Division.

All interested qualified law enforcement members who meet the above requirements must submit a Request for Transfer, Form 4 P.D., to the Human Resource Division. The original Request for Transfer, Form 4 P.D. must be submitted through the member's chain of command. In addition, one copy of the Request for Transfer, Form 4 P.D., a completed Selection Process Candidate Review Form, Form 417 P.D. (with chain of command endorsement) and a resume must be submitted to the Training Division no later than **MARCH 5, 2025**. The resume should include educational history, work history, any previous training, special activities, and a copy of your college transcript and/or high school diploma.

Officers meeting the basic qualifications will be contacted individually for scheduling of continued participation in the selection process.

Captain Justin Pinkerton

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Commander, Employment Unit