



SWORN MEMBER VACANCY

The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, gender identity, age, religion, disability, or low-income level.

Date: September 2, 2026

JOB VACANCY MEMORANDUM NO. 26-23

TITLE: Research and Development Unit Project Officer

ELEMENT OF ASSIGNMENT: Research and Development Unit

VACANCY STATUS: Anticipated

EXPIRATION DATE: *Extended* November 11, 2026

REQUIREMENTS:

To be eligible for assignment as a Research and Development Unit Project Officer, an officer/detective must meet the following qualifications:

For this process, sworn members with no change in employment status must have an Academy graduation date on or before **8/03/2023**.

Sworn members who have separated from employment and/or lateral sworn members must have been reappointed or appointed on or before **8/03/2023**.

Years of service completed with KCPD, or any other law enforcement agency, prior to a sworn member's current appointment/reappointment date will not be counted to establish the years of service eligibility requirement.

In addition, officers must also be able to meet the following requirements:

- Ability to meet and communicate with other department members in an effective and professional manner in person, by telephone and by email.
- Must possess above average written and oral communication skills.
- Ability to conduct interviews and assemble facts in a logical order according to established practices.
- Highly motivated and able to perform effectively without the need for close supervision.
- Able to maintain the security of sensitive matters.

- Clearly present ideas and results of research effectively in written and oral forms with emphasis on creativity, originality and accuracy.
- Working knowledge of department policies and procedures, department organizational structure and/or able to identify interrelated functions of department elements.
- Familiarity with personal computers, Internet, and software programs such as Word, Excel, Access, and PowerPoint is preferred.

All interested qualified law enforcement members who meet the above requirements must submit a Request for Transfer, Form 4 P.D, to the Human Resource Division (HRD). The original Request for Transfer must be submitted through the member's chain of command for endorsements. In addition, one copy of the Request for Transfer, a completed Selection Process Candidate Review Form, Form 417 P.D. (with chain of command endorsements), and a resume must be submitted to **Sergeant Jamie McAdams, Research and Development** by no later than **November 11, 2026**.

Members who meet the above prerequisites will be contacted to schedule an oral interview and written exercise.

In preparation for the oral interview and written exercise, candidates should review the Research and Development Unit Duty Manual.

Captain Justin Pinkerton

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Commander, Employment Unit