



# SWORN MEMBER VACANCY

*The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, gender identity, age, religion, disability, or low-income level.*

**Date:** December 27, 2023

**JOB VACANCY MEMORANDUM NO.** 23-21

**TITLE:** Strategic Policing Section: Officer

**ELEMENT OF ASSIGNMENT:** Patrol Bureau

**VACANCY STATUS:** Vacant

**EXPIRATION DATE:** January 10, 2024

## **REQUIREMENTS:**

For this process, sworn member with no change in employment status must have an Academy graduation date on or before **09/10/2020** as recorded in HRD.

## **In addition, officers must also be able to meet the following requirements:**

- Value adherence to policies and procedures, demonstrating quality and consistency in their work
- Be self-motivated, pro-active, and able to work as an integral part of a team
- Be able to work closely, communicate effectively, and maintain a professional relationship with other units and various outside agencies
- Possess above average written and oral communications skills
- Possess an above average ability to organize and analyze information, intelligence, and reports in order to put forth the best product for investigations and prosecution
- Be capable of working flexible hours/days on short notice
- Maintain reliable and predictable attendance
- Does not have any Brady/Giglio issues or documentation in their jacket

Recent work performance in the area of self-initiated activity will be reviewed. Officers will be asked to submit two (2) recent felony arrests in which they were involved for review as part of the process. At least one (1) of these arrests, the officer must be listed as the primary arresting and reporting officer which includes the narrative of the report.

Officers meeting the basic qualifications will be contacted individually to schedule the interview portion of the selection process.

Members may review the following Procedural Instructions in preparation for the process:

- P.I. 17-5 Arrest Guidelines/Procedures
- P.I. 21-09 Patrol Procedures
- P.I. 17-13 Towing/Protective Custody of Vehicle and Contents
- P.I. 19-03 Pursuits and Emergency Police Vehicle Operations
- P.I. 22-05 Detaining & Questioning and Search & Seizure Procedures
- P.I. 23-03 Juvenile Procedures
- D.M. 23-10 Investigative Arrests/Stop Orders
- L.B. 21-01 Warrantless Entry Inside Curtilage of a Private Residence – (Simplified)

All interested qualified law enforcement members who meet the above requirements must submit a Request for Transfer, Form 4 P.D., through their chain of command. In addition, one copy must be submitted to the Human Resources Division and one copy submitted to **Sergeant Ann Hope with the Strategic Policing Section** along with a completed Selection Process Candidate Review Form, Form 417 P.D., and updated demeanor record no later than **JANUARY 10, 2024**.

*Captain Edward Lamport*  
Captain Edward Lamport  
Commander, Employment Unit