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# SWORN MEMBER VACANCY

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*The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, religion, sex/gender, age, national origin, genetics, or disability.*

**Date:** May 1, 2024

**JOB VACANCY MEMORANDUM NO.** 24-09 EXTENDED

**TITLE:** Law Enforcement Resource Center, Detective/ Investigative Analyst

**ELEMENT OF ASSIGNMENT:** Real-Time Crime Center

**VACANCY STATUS:** Anticipated

**EXPIRATION DATE:** May 9, 2024

**REQUIREMENTS:**

For this process, sworn members with no change in employment status, must have an Academy graduation date on or before **2/18/2021**.

Sworn members who have separated from employment and/or lateral sworn members, must be re-appointed or appointed on or before **2/18/2021**, as recorded in HRD.

Years of service completed with KCPD, or any other law enforcement agency, prior to a sworn member's current appointment/re-appointment date will not be counted to establish the years of service eligibility requirement.

In addition, officers must also be able to meet the following requirements:

- Maintain reliable and predictable attendance
- Work flexible hours/days on short notice
- Display a servant attitude and be able to communicate professionally, with internal and external law enforcement partners
- Self-motivated, proactive, and able to work as an integral part of a team of both sworn and non-sworn crime and investigative analysts

- Possess an above average ability to organize, analyze, and present information, in the form of case support or analytical products
- Above average written and oral communication skills
- No Brady/Giglio issues
- Working knowledge of basic computer programs used for documentation and analysis (Microsoft Office, Adobe Acrobat, etc.)
- Able to work occasional overtime/on-call duties and responsibilities

All interested qualified law enforcement members who meet the above requirements must submit a Request for Transfer, Form 4 P.D., to the Human Resource Division (HRD). The original Request for Transfer must be submitted through the member's chain of command for endorsements. In addition, one copy of the Request for Transfer, a completed Selection Process Candidate Review Form, Form 417 P.D. (with chain of command endorsements), and a resume must be submitted directly to **Sergeant F. Damont Collins, Real-Time Crime Center** by no later than **MAY 9, 2024**.

*Captain Justin Pinkerton*

Captain Justin Pinkerton  
Commander  
Employment Unit