



# SWORN MEMBER VACANCY

*The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, gender identity, age, religion, disability, or low-income level.*

**Date:** October 28, 2024

**JOB VACANCY MEMORANDUM NO.** 24-22

**TITLE:** Commercial Vehicle Enforcement Officer

**ELEMENT OF ASSIGNMENT:** Traffic Investigation Unit, Traffic Division

**VACANCY STATUS:** Vacant

**EXPIRATION DATE:** November 12, 2024

## **REQUIREMENTS:**

Sworn law enforcement officer holding the rank of police officer or detective. A minimum of three (3) years consecutive service, eighteen (18) months of which must have been served in a Patrol Bureau line element. Candidates must have an academy graduation date on or before **02/18/2021**.

Sworn members who have separated from employment and/or lateral sworn member's must have been re-appointed or appointed on or before **02/18/2021** as recorded in HRD.

Years of service completed with KCPD, or any other law enforcement agency, prior to a sworn member's current appointment/re-appointment date will not be counted to establish the years of service eligibility requirement

## **Requirements**

- Must have a minimum of three (3) years in the Traffic Division.
- Successfully complete the FMCSA North American Standard Part A, and Part B test, and have maintained their annually required Level 1 Inspections. Will complete the FMCSA North American Standard classes of Passenger Carrier, General Hazmat, Cargo Tank Inspection, Other Bulk Packaging, and Interdiction upon assignment to the unit.
- Must maintain reliable and predictable attendance.
- Must be willing to work in extreme weather conditions ie; high heat as well as cold temperatures and rainy conditions.

- Willing to work in confined spaces, underneath and around commercial vehicles.
- Willing to accept a three (3) year assignment.
- Capable of working flexible hours with little notice and assume "On Call" responsibility on a weekly rotation schedule.
- Responsible for working mandatory overtime assignment or any other overtime assignment at the discretion of the Traffic Investigation Commander.
- Ability to work independently without the direct supervision.
- Proficient in communication, both verbally and in writing.
- Demonstrate a high degree of initiative and time management skills.
- Possess the ability to work effectively with others in a team environment.

### **Process Preparation:**

In preparation for the selection process, it is recommended that candidates review:

Traffic Division Duty Manual (located on the I drive).

PI 19-04 Title VI Program Plan

PI 19-03 Pursuit and Emergency Police Vehicle Operations

PI 22-10 Use of Department and Private Vehicles

All law enforcement members interested in being interviewed for the above position must submit a Request for Transfer, Form 4 P.D., to the Human Resource Division (HRD). The original Request for Transfer, Form 4 P.D. must be submitted through the chain. In addition, one copy of the Request for Transfer, Form 4 P.D, a completed Selection Process Candidate Review Form, Form 417 P.D. (with chain of command endorsement), accompanied by an updated resume, must be sent directly to **Sgt. Michael Ward in the Traffic Investigation Unit** to be received no later than, **NOVEMBER 12, 2024**.

All applicants must pass the jacket review to be scheduled for the written and oral interview.

Captain Justin Pinkerton  
Commander  
Employment Unit