



SWORN MEMBER VACANCY

The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, gender identity, age, religion, disability, or low-income level.

Date: September 26, 2025

JOB VACANCY MEMORANDUM NO. 25-17

TITLE: CPD Proactive Squad

ELEMENT OF ASSIGNMENT: Central Patrol Division

VACANCY STATUS: Vacant

EXPIRATION DATE: October 10, 2025

REQUIREMENTS:

For this process, sworn members with no change in employment status, must have an Academy graduation date on or before **October 17, 2022**, as recorded in HRD.

Sworn members who have separated from employment and/or lateral sworn members, must have been reappointed or appointed on or before **October 17, 2022**, as recorded in HRD. Years of service completed with KCPD, or any other law enforcement agency, prior to a sworn members current appointment/reappointment date will not be counted to establish the years of service eligibility requirement.

In addition, officers must also be able to meet the following requirements:

- Able to accept stand-by responsibilities
- Able to flex hours/days on short notice
- Work closely with other squad members and work well in a team environment
- Maintain reliable and predictable attendance
- Able to work a variety of unique and challenging assignments
- Be motivated to conduct proactive enforcement as well as work projects and target problem areas based on the needs of the Division.

Selection Process

All interested qualified law enforcement members who meet the above requirements must submit a Request for Transfer, Form 4 P.D., through their chain of command. In addition, one copy must be submitted to the Human Resources Division and one copy must be submitted to **Captain LeGrande McGregor, CPD**, along with a resume, updated demeanor record, and a completed Selection Process Review Form (Form 417 P.D.) no later than **OCTOBER 10, 2025**. Your resume should include education, work history, special training, personal data and contact phone number, and current supervisor and phone number. Past work performance and disciplinary actions which would relate to the job responsibilities of the proactive squad position, will be taken into consideration during the selection process.

In addition, candidates must submit two reports they have written in 2024-2025, which highlight excellent proactive work which resulted in an arrest. The reports should be examples of work you have done individually or with a partner that showcase the ability to develop, locate and arrest suspects through proactive investigation/enforcement. The reports should not be an arrest made simply on the basis of answering a call for service where the suspect was still on scene. These will be incorporated into the oral interview.

Members who meet the qualifications will be contacted and scheduled for a structured interview.

Captain Justin Pinkerton

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Commander, Employment Unit