



The CJIS Newsletter

MP

Issue 25-3
September, 2025

Information in this newsletter is considered MULES policy and may rescind information that is currently shown in the MULES Manual and other state level policy publications until those publications can be updated. Please ensure that all CJIS systems operators at your agency review this newsletter.

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Welcome to Our New Division Director



Big changes are happening in the CJIS Division! In September Division Director Captain Gara Howard announced she was retiring. Effective October 1, 2025, the Division will be under the direction of Scott Robinson. Scott was formerly the Program Coordinator of the Cyber Security and Technology section. He has been with the Patrol since 2015 and has worked with various agencies, vendors and federal partners across the state to ensure compliance with the CJIS Security Policy is being maintained. This has been a full time job with the recent changes that the policy has underwent. Prior to working at the Patrol, Scott retired from the United States

Marine Corps as a Lieutenant Colonel with 26 years of service.

Scott will be navigating a restructuring of the CJIS Division and more details will be provided once everything is worked out. The focus will remain the same, which is to provide essential services to our law enforcement partners across the state of Missouri.

We welcome Scott and wish him luck!

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Reminders on Missing Person Entries—How to Maximize Resources

Bruce Snider, Troop C MULES Trainer

Missing Person cases are among the most important cases that law enforcement agencies work every day. Successful location and identification of missing people starts with the Missing Person Entry. What is often not utilized are all of the fields available to help identify missing persons.

RSMo 43.401 has two important requirements for Missing Person cases.

- 1) No law enforcement agency shall prevent an immediate active investigation on the basis of an agency rule which specifies an automatic time limitation for a missing person investigation.
- 2) A report of the complaint of a missing person shall be immediately entered into the Missouri Uniform Law Enforcement System (MULES) and the National Crime Information Center (NCIC) system by the law enforcement agency receiving the complaint, and disseminated to other law enforcement agencies who may come in contact with or be involved in the investigation or location of a missing person;

Even if you only have basic information for the initial entry, it can always be modified to add additional information at a later time. A Missing Person entry should always be considered a living document, as it can always be changed as more information is available.

NCIC provides a Missing Person Data Collection Guide, which is available in the CJIS Documents section of the CJIS Launch Pad. This Data Collection Guide can be provided to the investigators in the field and allows them to know the available fields for MULES and NCIC missing person entries. The NCIC Data Collection Guide can be an invaluable resource letting investigators know about the information that needs to be collected. Data such as fingerprint classifications, blood types, dental records, x-rays, and jewelry can be collected and should be added to the entry when available.

Did you Know?? All Missing Person records entered by Missouri law enforcement agencies are published on the Missouri State Highway Patrol website for public access?

Adults: www.mshp.dps.missouri.gov/CJ51/Search?page=1&county&personType=A

Juveniles: www.mshp.dps.missouri.gov/CJ51/Search?page=1&county&personType=J

Every day the Missing Persons Unit of the Missouri State Highway Patrol utilizes an automated program to populate all missing persons onto a public facing website, which allows all law enforcement, criminal justice agencies and the public an opportunity to see all active missing persons cases in Missouri. At the time of this writing, there are **654** Active Missing Adults, and **486** Active Missing Juveniles.

The Missing Persons Clearinghouse utilizes information found in the NCIC entry such as the basic identifiers to populate fields on the Missing Persons website. Therefore, it is vital that the investigating agency populate all fields in the MULES and NCIC entry. In addition, the information available from the NCIC entry is utilized to help create posters that can be passed out to the public.

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Reminders on Missing Person Entries (Continued)

How can you help? A critical piece to any missing person investigation is a photograph of the missing person. If one is not provided by the investigating agency, the first source that is utilized is the Department of Revenue's driver license photo file, which can be out of date. When investigating a missing juvenile, photos are not available from this source. Thousands of photos are taken every minute across the United States and posted to social media, so don't forget that valuable resource. These photos should be added to the missing person entry via the Enter Image transaction in MULES.

If you have any questions about Missing Persons entries, please contact your local MULES trainer.

Register Now for the CJIS Conference!



There's still time to get your early bird registration for the 2025 CJIS Conference, but it's running out soon! The conference is scheduled for October 28th, 29th and 30th at Margaritaville Resort at the Lake of the Ozarks. The deadline for early registration is September 30th. After that date, registration will increase to \$375 for the full conference and \$200 for day passes. Also, the conference rate will not be guaranteed for lodging after September 30th, so even if you plan to register later, you should make your room reservation today.

This years CJIS conference will feature presentations on the Sunshine Law as it relates to CJIS policy, missing persons, MIBRS, NDex, Rap Sheet reading and lots of other useful topics for users of CJIS computer applications.

Register now at MissouriTrooper.com. Look for the registration link under Public Events. There is a tentative agenda available on the registration page.

Contact your Troop Trainer with any questions. We hope to see you next month!



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The Story Behind Jake's Law

Sam Tuck, Troop E & G MULES Trainer

RSMo 221.510 or Jake's Law, requires an agency that is going to release or transfer custody of a subject to run that person through MULES and NCIC for outstanding warrants. The purpose of this law is to keep them in custody if they have extraditable warrants for their arrest from other agencies.

All the releasing agency needs to do is run the subject through MULES and NCIC, send a hit request if your agency is within extradition or send a JAKES message if they are not. There is no requirement for the inquiring agency to hold the subject pending response from another agency. The releasing agency can use the copy of the entry with extradition limits to help verify extradition intent.

Some laws that are made, unfortunately, have sad and tragic stories behind them. Jake's Law is no exception. The following is the story of Jake Robel, pieced together from numerous news and relative's accounts to give you an idea of why this law is so important.

On February 22nd of 2000, six year old Jake Robel and his mother stopped at a sandwich shop in Independence MO. Mrs. Robel got out of the SUV she was driving to pick up an order. She had left the keys in the ignition and Jake was in the back seat, in a car seat with his seat belt fastened. A subject, Kim Davis, got into the vehicle's drivers seat with the intent of stealing the vehicle. Jakes mother noticed that her vehicle was being stolen and attempted to get Jake out of the vehicle. The coat he was wearing became entangled in the seatbelt leaving Jake outside of the vehicle but attached to it. Davis sped away at over 80 miles per hour and Jake was dragged to his death. Davis was eventually forced to stop and detained by civilians who witnessed Jake being dragged by the vehicle.

Kim Davis had been in custody at an area jail on drug charges and was released that morning after pleading guilty and agreeing to pay a \$150 fine. No check was done for outstanding warrants prior to release. It was later determined that he did in fact have warrants for his arrest in the system from other agencies that were extraditable. Had the proper checks been done, Davis most likely would not have been released.

Running subjects prior to release or transfer is easy and it's required by law for a very good reason. Lets work together to keep each other and our families safe.



Custody + Release/Extradition = Jakes Law Check



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LEOKA Warning in MIBRS

Kevin Neeley, Troop F Auditor

The MO UCR Program Office has received an increased number of questions from law enforcement agencies that are receiving the following MIBRS Data Status WARNING in Crime Insight:

- DQ1402_B: LEOKA incident reported for officer from another ORI

If you click on the (hyperlinked) Warning Code itself, you will receive the following explanation:

Error code DQ1402_B

Victim Segment Errors

WARNING - LEOKA INCIDENT REPORTED FOR OFFICER FROM A DIFFERENT ORI

This field should only be populated if an officer from another jurisdiction is assaulted or killed in the line of duty in the reporting jurisdiction.

Please note that NIBRS **Data Element 25C (Officer-ORI Other Jurisdiction)** is only filled out if an officer from another department is killed or assaulted within your reporting jurisdiction. In that situation, the reporting agency with jurisdiction of the actual incident would enter the ORI of the external agency employing the officer that was killed or assaulted. In all other LEOKAs, Data Element 25C should be left BLANK.

Location Description Category & UCR Code

Missouri State University School - College/University (UCR Code 52)

eHarmony Cyberspace (UCR Code 58)

Sonic Drive-In Restaurant (UCR Code 21)

Hollywood Casino Amphitheater Arena/Stadium/Fairgrounds/Coliseum (UCR Code 39)

Garbage Dump Other (UCR Code 25)

Supplement Superstore Specialty Store (UCR Code 24)

Silver Dollar City Amusement Park (UCR Code 38)

Cemetery Other (UCR Code 25)

National Park Park/Playground (UCR Code 50)

Movie Theater Amusement Park (UCR Code 38)

Post Office Government/Public Building (UCR Code 11)

Gun Range Amusement Park (UCR Code 38)

Missouri State Capitol Government/Public Building (UCR Code 11)

Street Gutter Highway/Road/Alley/Street/Sidewalk (UCR Code 13)

Urgent Care Drug Store/Doctor's Office/Hospital (UCR Code 09)

Farmer's Market Grocery/Supermarket (UCR Code 12)

Arrowhead Stadium Arena/Stadium/Fairgrounds/Coliseum (UCR Code 39)

Pawn Shop Other (UCR Code 25)

Auto Body Repair Other (UCR Code 25)

QuikTrip (QT) Convenience Store (UCR Code 07)





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NLETS INTERPOL Inquiries

Sam Tuck, Troop E and G MULES Trainer

The trainers receive questions from time to time about running foreign nationals in the system. We are limited in what responses will be received. Drivers license and vehicle registration returns are available through Canada, and CDL operator information is available from Mexico, but no other country sends driver or vehicle information. Always remember to run **all** vehicles, people, and property through MULES and NCIC even if you won't receive driver or vehicle information back.

Also remember that NLETS has some direct queries to the International Criminal Police Organization (INTERPOL) available to query international Wanted Person Details, Stolen Travel Document information, and Stolen Vehicles. To access these transactions, go to your MULES 5 menu and select Inquiry > Other NLETS Misc > INTERPOL.

All of these transactions follow a two step process. First the initial query is made using standard descriptors like name and date of birth for person inquiries, plates and/or VINS for vehicle queries, and social security numbers or serial numbers for travel documents. The initial response will return an ID number if there is a potential match:

IPR.DCINTER00
10:14 04/26/2021 52114
10:14 04/26/2021 00039 AZNLETS03
TXT
Possible Interpol Matches:

Subject: RECORD, ROSIE
DOB: 1967-08-03
ID: 2008/22126

Original Query Data
Name: RECORD, ROSIE
DOB:1967-08-03

If the user determines that the response may be a match on the query, then check the Full inquiry box in the screen above and run the ID number.

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NLETS INTERPOL Inquiries (Cont.)

Running the ID number will return the full response:

FPR.DCINTER00
10:16 04/26/2021 62799
10:16 04/26/2021 00040 AZNLETS00
TXT
Interpol Record
Subject Information (SUSPECTED)

Status: 20080701
Category: C-309/7-2008
Description: GREEN
Caution: This person is liable to commit sexual offences involving minors(PES)

Name: RECORD, ROSIE
DOB: 1967-08-03
Sex: M
Identity Confirmed: No
Status: Possible threat(PT)
Nationality: El Salvador(302)
Criminal History Offense: CRIMES AGAINST CHILDREN(ICM)
Criminal History Offense: RAPE(ISR)
Criminal History Offense: SEXUAL OFFENCES(ISS)
Person Qualification: Criminal(CRI)
Person Father: LOPEZ

More information can be found in the NLETS User Guide located on the CJIS Launch Pad. Look in the chapter titled "INTERPOL Transactions". **Also, please be aware that only official test records can be used with INTERPOL.** For more information run the NLETS test record help file (NLTSTHELP) or the INTERPOL help file (IPADMHELP).

INTERPOL can be reached by phone at 202-616-3900 or by an administrative message at ORI DCINTER00. Contact your MULES Trainer with any questions.



INTERPOL



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My Access Has Been Deleted. What Now?

Bruce Snider, Troop C MULES Trainer

With the implementation of CJIS Security Policy 6.0, one of the major changes to take effect is the 90 day inactive user deletion. When a user does not log into an application, CJIS Security Policy states the account must be disabled if it has been inactive for **90 calendar days**. This applies to all MSHP Applications. Recently we have been receiving many questions from individuals who have lost access to programs available from the Criminal Justice Portal such as Crisis Intervention Team (CIT), MIBRS, LEEP, DWITS and MIAC.

First off, to ensure you do not lose access to any applications, ensure that you are logging into the system on a regular basis. Even if it is an application you only occasionally need, login regularly to maintain your active status. It'll be the time you need it that you won't have access to it.

To regain your access to CIT, LEEP or MIBRS, please reach out to your Agency TAC. They will have access to the MULES User Portal which will allow them to submit a request for re-activation. Trainers will not accept a request directly from the individual user, because trainers are required to verify active employment with the Agency TAC.

For MIAC Access: The user should go to momiac.mo.gov and then select "Register" in the upper right hand corner. It'll be treated like a new registration. The user will be vetted and advised via e-mail when the access is approved.

For CIT Access: Reach out to your Agency TAC to submit a user request in the MULES User Portal to regain access. For REJIS Agencies, the Agency TAC should contact the CIT Coordinator for St. Louis County.

For LEEP/NDex/MIBRS Access: Contact your Agency TAC to submit a user update in the MULES User Portal.

For DWITS Access: The user should go to mshp.dps.missouri.gov/CJ35Web/static/Login.html and click on New User. Re-activation requests are treated like New User requests.

For any other questions, please contact your local trainer.

AMBER Alert Training Being Offered Around the State

Chris Parr, CJIS Program Coordinator

The MULES Training Unit, Troop F and MIAC will be offering AMBER Alert training around the state this fall. This training is for investigative personnel or support staff dealing with missing persons investigations, entries, and AMBER Alert requests. There will be two training sessions offered each day from 0800 to 1200 and 1300 to 1700.

Tuesday, Sept. 23rd—Troop I Headquarters—1301 Nagogami Rd., Rolla MO
Wednesday, Oct. 15th—Troop B Headquarters—308 Pine Crest Drive, Macon MO
Tuesday, Oct. 21st—Troop H Headquarters—3525 N. Belt Highway, St. Joseph MO
Thursday, Oct. 23rd—Troop E Headquarters—4947 Highway 67 North, Poplar Bluff MO

The training is certified for 4 hours of POST credit. Contact your Troop MULES trainer with questions.

A New Hack Is at Your Fingertips



Never accept a push notification authentication request you did not initiate.



Always reject suspicious push notifications and contact IT immediately.

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