



NON-SWORN MEMBER VACANCY

The Kansas City Missouri Police Department employment practices are designed to hire, promote, and assign members without discrimination on the basis of race, color, religion, sex/gender, age, national origin, genetics, or disability.

DATE: June 21, 2024

JOB VACANCY MEMORANDUM NO. 24-16

TITLE: Aircraft Maintenance, FAA Certified Airframe and Powerplant Mechanic

ELEMENT OF ASSIGNMENT: Patrol Support Unit/Special Operations Division

PAY RANGE: 17

STARTING MONTHLY SALARY: \$3,842 - \$7,583

VACANCY STATUS: Vacant

EXPIRATION DATE: July 5, 2024

REQUIREMENTS:

Provide mechanical repair and maintenance of department aircraft and equipment.

Essential Job Functions: (Functions essential to attaining job objectives.)

1. Perform and assist in scheduled and unscheduled inspections, repairs, and routine maintenance of department aircraft.
2. Maintain current repair and service logs, FAA and manufacturers' manuals, and information bulletins on department aircraft. Must be aware and compliant with Airworthiness Directives (AD), Service Bulletins (SB) and Supplemental Type Certificates (STC). Assist in performing yearly (IA) inspections on aircraft.
3. Perform and assist in repairs and service of ground support flight accessories and service equipment. Conducts fuel quality testing and fuel ordering.
4. Troubleshoot equipment performance by riding with (Maintenance Operational Check-Flight/MOC), and questioning, helicopter pilots for troubleshooting purposes and to determine airworthiness before and after completed repairs. Orders parts from aircraft manufacturers vendors. Assists with maintaining parts inventory records and accountability (includes shipping, pricing and billing).

5. Maintain reliable and predictable attendance. Must have the ability to work flexible hours, be available for emergency call-outs, overtime and/or weekends when needed.
6. Perform related duties as required.
7. This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA) as amended by the Amendments Act of 2008 (ADAAA); and the Missouri Human Rights Act (MHRA).

Job Standards: (Minimum qualifications needed to perform essential functions.)

To successfully perform the essential functions of this position, the incumbent must possess a high school diploma or equivalent and an FAA Airframe and Powerplant license, with the additional Inspector Authorization Certificate preferred. (Not Required) Three years' preferred experience as a certified airframe and powerplant mechanic, and preferred two years' of experience as a rotorcraft mechanic. Incumbent must have knowledge of FAA Federal Aviation Regulations regarding aircraft service and maintenance. Additionally, all work must be performed in accordance with and subject to applicable FAA regulations. Knowledge and skill in the use of all types of shop tools and precision calibrating equipment used in aircraft maintenance are mandatory. Strong decision making skills are required.

Must have a current valid driver's license.

Physical Requirements: Position requires heavy lifting (20 to 50 pounds) on occasion, light lifting (5 to 20 pounds) daily, and extensive walking of over one mile per day, as well as stooping, kneeling, squatting, and climbing on aircraft.

Job Location: (Place where work is performed.)

Position operates at a helicopter hangar facility with a shop/factory environment.

Equipment: (Machines, devices, tools, etc., used in job performance.)

- Mechanic hand tools
- Aircraft test equipment, meters, and gauges
- Helicopter track & balance equipment
- Shop equipment, such as a band saw, drill press, etc.
- Welding & cutting equipment
- Personal Computer
- Vehicle

All department members interested in being interviewed for the above position must submit a copy of their Request for Transfer, Form 4 P.D. to the Human Resources Division (HRD). The original Request for Transfer form must be submitted through the member's chain of command for endorsement and upon completion, forwarded to the HRD. In addition, another copy of the Request for Transfer, resume and

completed Selection Process Candidate Review Form, Form 417 P.D. (with chain of command endorsements) must be submitted directly to **Captain Lawrence Weimhold, Commander, Special Operation Division** by no later than **JULY 5, 2024**.

Outside applicants interested in being considered for the position must submit a cover letter and resume outlining how they are qualified for this position to Mindy.Davis@kcpd.org. to be received no later than **JULY 5, 2024**.

All members must obtain a residence within 30 statute (air) miles of the nearest Kansas City, Missouri city limit during the full term of their employment with the Department.

<https://kcpd.maps.arcgis.com/apps/instant/lookup/index.html?appid=2e0311b882d84e6cb8ed17fc15539761>

Members who meet all of the qualifications will be contacted individually to schedule an interview. Selected applicants must submit to a CVSA, post-offer physical examination and drug screen.

Captain Justin Pinkerton

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Commander, Employment Unit