



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Information in this newsletter is considered MULES policy and may rescind information that is currently shown in the MULES Manual and other state level policy publications until those publications can be updated. Please ensure that all CJIS systems operators at your agency review this newsletter.

Missouri CJIS Staff

CJIS Systems Officer:

Major Christopher Jolly

CJIS Division Director

Scott Robinson

CJIS Division Assistant Director

Andrew Benner

Operations Section

CJIS Division Assistant Director

Elisha Carlock

Technical Systems/Training & Auditing Section

CJIS Division Assistant Director

Valerie Hampton
Administrative Support Section

Congrats to CJIS Employee of the Quarter: Lynn Pendleton!



One of the first things Scott Robinson did upon taking over as Division Director was establish a CJIS Employee of the Quarter award. This award is for an employee of the CJIS Division who has done exemplary work and demonstrates the core values of the Missouri State Highway Patrol: Integrity, Responsibility, Respect, Professionalism, Compassion, Resourcefulness, Character, and Commitment.

The first recipient of this award was Lynn Pendleton from the Access Integrity Unit. Over the past year, the unit has experienced personnel

turnover and other challenges, and Lynn has consistently kept operations running smoothly while training new staff and taking on more than her share of the workload.

Congratulations Lynn, and thank you for your continuing service to the criminal justice agencies of Missouri!

Inside this issue:

Missing Person Entry Reminders	2
CJIS Conference	3
The Story of Jakes Law	4
MIBRS LEOKA Warning	5
INTERPOL transactions	6
90 Day Inactivity Deletions	8
AMBER Training	8



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Changes to the User Portal and a Reminder About Access Levels

Deirdre Carter—Troop F & I MULES Trainer

User Portal Changes

We have implemented changes in the user portal for access levels. The biggest change is the full operator access. You will no longer see Local Full Operator, County Full Operator or County Full Operator SOR. You will now only have two options for full access:

Full Operator – for users logging into MULES directly; allows all inquiries to be ran, including criminal histories, sending hit confirmations as well as giving access to enter, modify, and remove records

Full Operator – SOR – same as Full Operator above, but also gives access to the Sex Offender registry Module for entering and modifying SOR records

A full list of access levels and their descriptions, as well as what certification is required for each, is available in the User Portal for TACs on the CJIS Launchpad.

Existing Users Changing Access Levels

Existing users can have their access levels to MULES changed based on needs to perform their duties. Users can go from a higher access level (example Full Operator) to a lower level (Advanced Inquiry) and not have to attend a certification class if one has already been completed and recerts maintained. However, users who are at the lower level for 6 months or longer will need to attend a certification class again to return to a higher level (for example going from MDT certification to Basic Inquiry).

As a reminder, the MULES access level, in order of lowest to highest are:

- Mobile Device User
- Basic Inquiry
- Advanced Inquiry / Advanced SOR Clerk
- Full Operator / Full Operator SOR

If you have any questions, please contact your local troop trainer.

Don't forget the principle of least privilege. A user should have the minimum access necessary for them to do their job. No more!



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Crime Insight: Notifications and Notices

Chelsea Kincaid —Troop C UCR Specialist/Auditor

Starting this year, the Crime Insight website has been sending automated emails to all agencies that are missing uploads for the current reporting period. What does that mean? It means that if your agency had not uploaded NIBRS and/or Use of Force by the 10th of the current month, a notification is sent as a friendly reminder that your agency needs to complete an upload or Zero Report. This is intended to keep agencies in compliance with DPS regulations and hopefully, keep your agency compliant for any grants they may apply for. Not getting notifications? This means that you may need to update your agency's contact information. Any change in your TAA or agency head (chief, sheriff, etc.), NIBRS or Use of Force point of contact needs to be communicated to your UCR trainer/auditor. Keeping the MSHP informed of your agency's changes ensures those responsible for reporting are notified.

Notices:

Logging into Crime Insight isn't just for the monthly uploads! When you log into Crime Insight, you're taken to your Agency Dashboard. At the top of the Dashboard there is a section called Notifications. This is where your agency can immediately see if they are missing any uploads, have any outstanding Errors and/or Warnings, and any new Technical Specifications. To see specifics on each notification, you click on "View Detail". Once you have read the notification and completed the task, simply click "Dismiss" to clear it.

Notices		
Date	Headline	Actions
2026-02-11	Action Required - Missing Use of Force Submission	View Details
2026-02-11	Action Required - Missing MIBRS/NIBRS Submission	View Details
2026-02-04	Action Required - Missing Police Employee Data for Previous Year	View Details
2025-12-01	Technical Specifications Requirements	View Details

[View All](#)

Also on the Dashboard:

Errors and Warnings:

From time to time, your agency may get an email stating that there are outstanding Errors and/or Warnings that need to be corrected. Correction of Errors and Warnings in NIBRS and Use of Force are vital in ensuring the accuracy of your data.

(continued)



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Crime Insight: Notifications and Notices (Continued)

This information is also available on the Dashboard. Under Data Collection Overview, you are able to select from either NIBRS or Use of Force in the dropdown menu. From there, your Dashboard will update to show any outstanding Errors and/or Warnings under that specific data collection.



Agency Contacts:

Points of contact are also listed at the bottom of the Dashboard. If your agency is not getting notifications, this would be the first place to check. Ensure names and emails are current. If you need to make any changes, please contact your UCR trainer.

Save the Date for the CJIS Conference!

The 2026 CJIS Conference is scheduled for October 27th—29th, 2026 at Margaritaville Resort at the Lake of the Ozarks.

We'll share all the great information you're used to, plus some new additions inspired by your ideas!

Watch your MULES Messages and this newsletter for more information as the dates get closer.





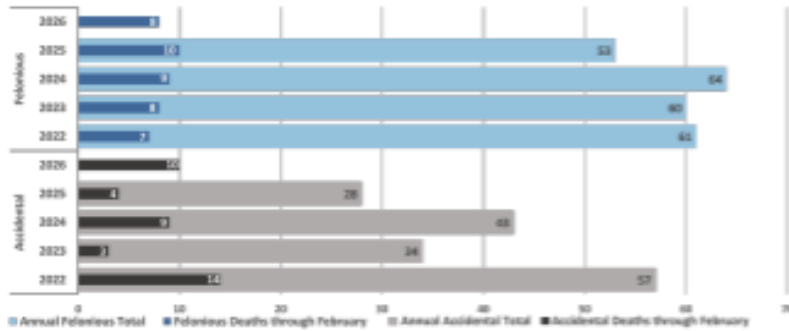
LAW ENFORCEMENT OFFICER DEATHS 01/01/2026-02/28/2026

This is a graphic presentation of data regarding line-of-duty deaths, both felonious and accidental, collected from law enforcement agencies across the United States and U.S. territories by the FBI's Law Enforcement Officers Killed and Assaulted Data Collection. This preliminary information is provided for officer safety studies, training, and other initiatives. The below data is accurate as of 03/01/2026.

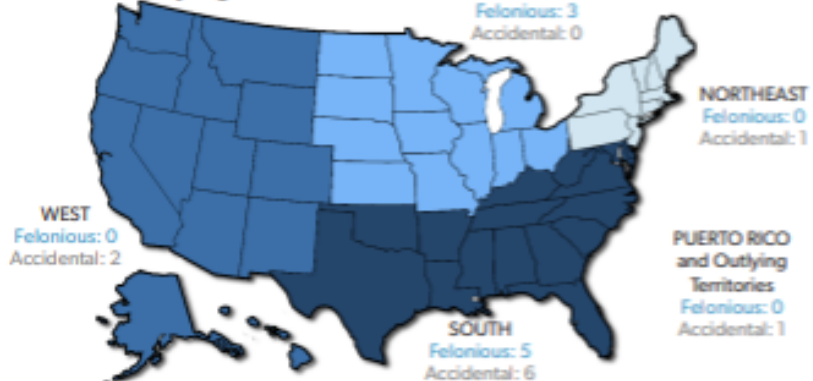
KEY OBSERVATIONS

In February 2026, 5 law enforcement officers were feloniously killed, which is 2 less than in February 2025. Offenders used firearms in 85.7% of the incidents in 2026. The leading circumstances surrounding officers' deaths included responses to unlawful or suspicious activities (4), traffic stops (3), and an arrest situation (1). Thus far in 2026, there have been 10 accidental law enforcement deaths, which is 6 more than in the first 2 months of 2025. For those accidental deaths, the leading causes were officers struck by vehicles (6), motor vehicle crashes (2), an aircraft crash (1), and the category of Other (1). The southern region had the most law enforcement deaths in the first 2 months of 2026 with 11 total (5 felonious, 6 accidental).

Officer Deaths by Year



Officer Deaths by Region



Circumstances at Time of Officer Deaths

8 Felonious Killings

- 0 Administrative assignment
- 0 Ambush or unprovoked attack
- 1 Arrest situation
- 0 Check in with another law enforcement officer
- 0 Follow-up investigation
- 0 Mass demonstration
- 0 Medical, mental health, or welfare assistance
- 0 Out of service (court, dining, etc.)
- 0 Prisoner transport/in-custody situation
- 0 Pursuit
- 0 Routine patrol other than traffic stop
- 4 Response to unlawful or suspicious activity
- 0 Service of a court order
- 0 Tactical situation
- 3 Traffic stop
- 0 Warrant service
- 0 Unknown

Weapons Used by Offender

- 6 Firearm
 - 0 Handgun
 - 0 Rifle
 - 0 Shotgun
 - 6 Unknown
- 0 Blunt object (club, brick, etc.)
- 0 Chemical
- 0 Conductive energy device
- 0 Knives/cutting instrument
- 0 Less lethal
- 0 Personal weapon (hands, fists, etc.)
- 1 Vehicle
- 0 Not reported
- 0 Other

10 Accidental Deaths

Type of Incident

- 1 Aircraft crash
- 0 Drowning
- 0 Fall
- 0 Firearm-related incident
- 2 Motor vehicle crash
- 6 Struck by vehicle
- 1 Other
- 0 Not reported

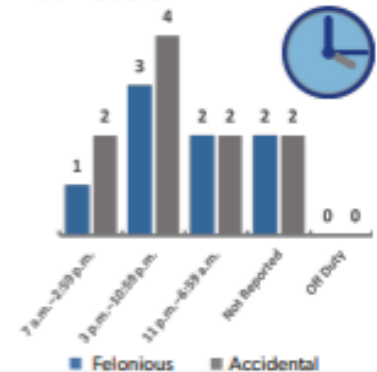
Officer Activity at Time of Accidental Death

- 0 Assisting/investigating vehicle crash
- 2 Assisting motorist
- 0 Avoiding hazardous situation/object
- 0 Cleaning weapon
- 0 Engaging in foot pursuit
- 0 Engaging in vehicle pursuit
- 1 Escorting dignitary or funeral
- 0 Non-range training
- 0 Overseeing work zone
- 3 Patrolling
- 0 Performing arrest
- 3 Performing traffic control/stop
- 0 Providing/deploying equipment
- 0 Range training
- 0 Recovery operation
- 0 Rescue operation
- 0 Responding to emergency
- 0 Responding to non-emergency
- 1 Tactical situation
- 0 Training exercise
- 0 Other
- 0 Not reported

Officer Deaths by Month

Month	Felonious		Accidental	
	2025	2026	2025	2026
Jan	3	3	3	5
Feb	7	5	1	5
Mar	5		0	
Apr	2		3	
May	4		1	
Jun	6		3	
Jul	5		4	
Aug	6		2	
Sep	4		3	
Oct	4		4	
Nov	5		1	
Dec	2		3	

Time of Incident



Demographics of Officers Feloniously Killed



Demographics of Offenders of Felonious Killings



Reported Status of Offender

- 4 In custody
- 3 Deceased
- 0 Not reported

Incidents and Victims Felonious Killings

- 7 Incidents
- 8 Victims



The CJIS Newsletter

MP

**Issue 26-1
March, 2026**

Record Validations

Deirdre Carter—Troop F & I MULES Trainer

Remember, validations are not available the first day of the month and rarely even available the first week of the month. Additionally, MULES records and NCIC records are not available at the same time. MULES records process on the first day of the month. NCIC records are available the first business day after the first Saturday of the month.

Due to the difference and the databases that are involved, we recommend agencies wait until the second Monday of the month to begin running validation lists. If after this day you are still missing validations, please reach out to your troop trainer.

As always, contact your troop trainer with any questions.

Livescan Unit Changes

Deven Boyd — Eastern Region Livescan Trainer

Starting in January of this year the CJIS Division established a new unit known as the Livescan Training Unit. This unit was created to provide more focused support and dedicated training across several critical systems. The Livescan Training Unit is now responsible for delivering training on Livescan, N-DEx, MACHS, Rap Back, CCW printing, and Morpho/Rapid ID. In addition to training, the unit audits RAP Back and N-DEx to ensure agencies remain compliant and up to date with current FBI standards.

As the new unit becomes fully operational, agencies can expect to hear from their assigned auditor who will reach out directly to schedule RAP Back and/or N-DEx audits. These responsibilities will no longer fall under your UCR/MULES auditors, allowing for a more specialized approach.

If your agency is interested in receiving private Livescan, N-DEx, or MACHS training, please don't hesitate to contact your local trainer. The Livescan Training Unit is committed to supporting agencies across the state and enhancing the resources available to your staff.

The trainers/auditors are split up by regions:

Matt Owens - Western Region (Troops A & D)

John Rollins - Central Region (Troops B, F, G, H, & I)

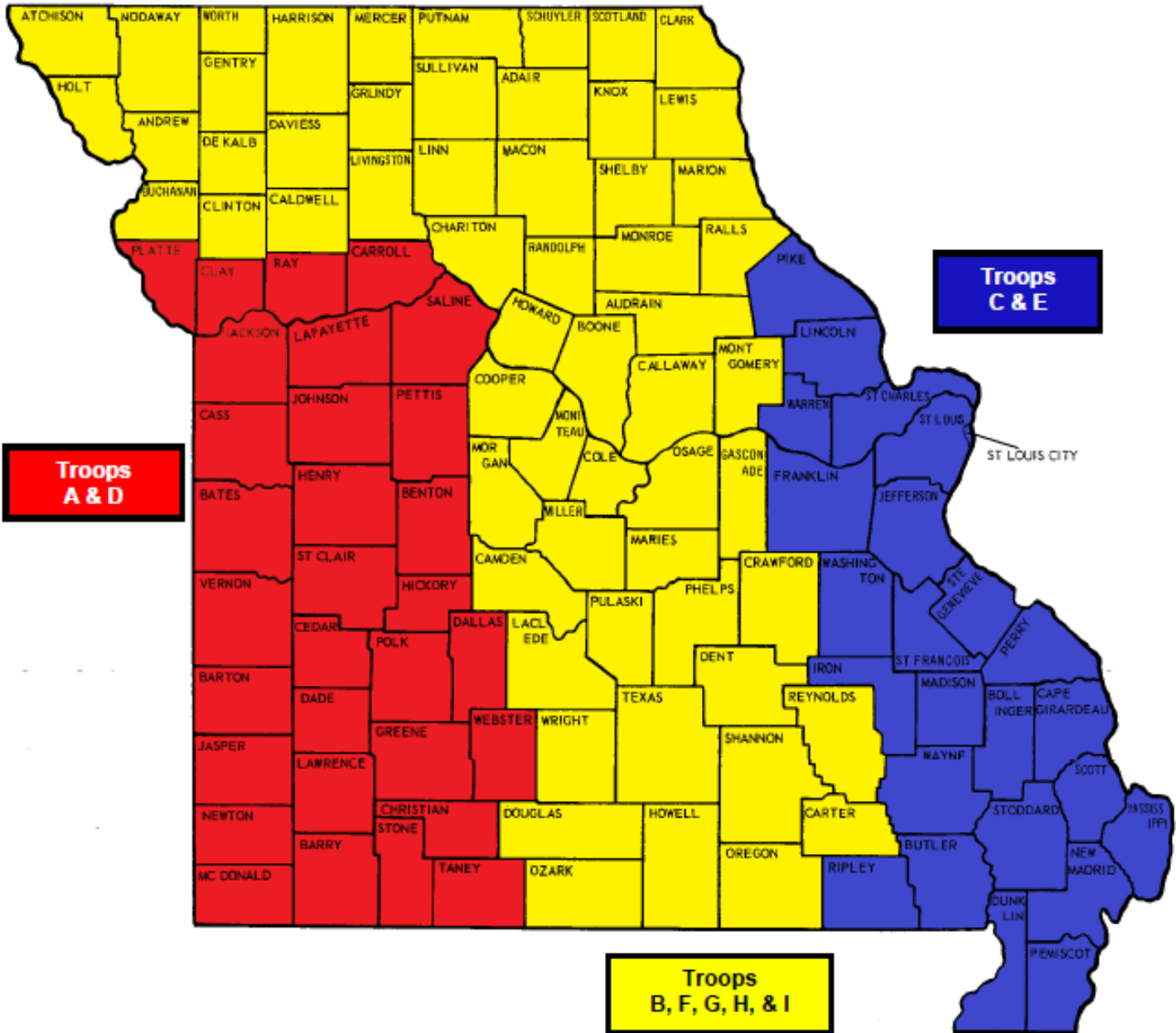
Deven Boyd - Eastern Region (Troops C & E)

The Livescan Training Unit can be contacted at livescantraining@mshp.dps.mo.gov



Livescan Training Unit

- MACHS Training
- RAP Back Training & Audits
- N-DEx Training & Audits
- Livescan Training
- MOBILE Training
- CCW Training



Troops A & D

Matt Owens

Ext 2826

Matt.Owens@mshp.dps.mo.gov

Troops B, F, G, H, & I

John Rollins

Ext 2634

John.Rollins@mshp.dps.mo.gov

Troops C & E

Deven Boyd

Ext 6827

Deven.Boyd@mshp.dps.mo.gov

Program Manager

Kerri Smith

Ext 2605

Kerri.Smith@mshp.dps.mo.gov

LivescanTraining@mshp.dps.mo.gov | Phone: (573) 526-6153 | Fax: (978) 253-4043



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Vehicle Codes and VIN Decoding

Dan Yepsen, Troop D MULES Trainer

Whenever a vehicle is entered, it must conform to NCIC's standards and policies. This is true whether it goes into both MULES and NCIC, like a stolen vehicle, just MULES, like a towed vehicle, or even associated with a person entry. Part of that is using NCIC's codes for entries. If you get an error message like the example below, that means an invalid code was used so NCIC, and subsequently MULES, rejected the entry.

```
*4005 - REJECT  
TRANS TO NCIC REJECTED BY SWITCH  
EV.MOMHPDD27..*MR01641653..HFSODB.MOHFS0000.  
SHP/260209133615  
OFOXERROR  
REJECTED - INVALID VMO '123' FOR VMA 'FORD'
```

OPEN IN FORM

It's a simple problem to fix though. Just click on the Open In Form button, pictured above, and MULES will pull up the entry screen you just clicked submit on, along with all of the information submitted. Then change, in this case, the Vehicle Model (VMO) field to an accepted code, click submit again, and your entry should be accepted.

There are two different places you can view the NCIC vehicle codes. The first reference is in the NCIC Code Manual's Vehicle Data Codes chapter, available on the CJIS Launchpad under CJIS Manuals. The second can be found directly in MULES. Once a Vehicle Make code is selected, MULES will automatically limit the Vehicle Model field to a drop down with the accepted model codes corresponding to that make.

Vehicle Make *	Vehicle Model *	Vehicle Type *
<input type="text" value="FORD"/>	<input type="text" value=""/>	<input type="text" value=""/>
<input type="text" value=""/>	<ul style="list-style-type: none">000 - UNASSIGNED VEHICLE MODEL300 - 300 SERIES500 - FIVE HUNDRED (500)7LR - 7 LITREAER - AEROSTARASP - ASPIRE	<input type="text" value=""/>

VIN Decoding

While we are required to use NCIC's codes, NCIC does not have its own VIN Decoder available. Because of this, MULES implements the National Insurance Crime Bureau's (NICB) VIN decoder. So, when you enter a VIN into the VIN field and hit the Tab button, MULES will automatically try to decode it. As long as it is a standardized VIN that decodes, MULES will fill out the Vehicle Year, Vehicle Make, and Vehicle Model fields for you. However, there can be discrepancies between the codes NICB uses and the codes NCIC accepts. If NICB's decoder attempts to import a code that isn't accepted, you'll see the same error mentioned earlier in this article. The fix is identical: select Open In Form and update the code to one that is accepted.

(Continued)



The CJIS Newsletter

MP

Issue 26-1
March, 2026

Vehicle Codes and VIN Decoding (Cont.)

There are still some VINs that don't decode. For example, vehicles made prior to 1981, along with some trailers and 49cc scooters to name a few. There are also some things that are entered as vehicles that you really wouldn't think of as vehicles themselves due to the fact they fit NCIC's definition of a vehicle: A motor driven conveyance designed to carry its operator. So, things like riding lawn mowers, two-wheeled hoverboards, and motorized shopping carts are entered as vehicles. But obviously their serial numbers won't decode. Just manually select the codes from the drop downs and you'll be set. For special vehicle entries like that, there may be some additional requirements limiting which Vehicle Type and Vehicle Style codes can be used. We have a Special Vehicle Entry Guide (below) that can be used to help enter those tricky vehicles, and further information is in the NCIC Operating Manual on the CJIS Launchpad.

If you have any questions about entering vehicles, please reach out to your MULES Trainer.

The Manuals: Your Friends in Times of Need

Chris Parr, MULES Training Program Coordinator

With everything that goes on we can sometimes forget valuable resources. It's easy to do. Additionally, when we hear the word "manual" we tend to think of hard to understand instructions for putting together furniture or something like that. Who has time to check the manual? Well, we'd like to take a few minutes to speak up for your CJIS Manuals.

First is the MULES Policy and Standards Manual. The MULES Training Unit works hard to maintain this manual and ensure that it's up to date. It's written with the user in mind. Not overly technical, just with instructions on how to run and enter stuff along with any applicable policy that is important. It's only 132 pages, which is short for a policy manual, so users are encouraged to read it. You read that right. When you've got a slow shift and need something to do, read a bit of the MULES Manual. That goes for all of the manuals, but start with the MULES Manual. That way, it will be more familiar when you have to look stuff up.

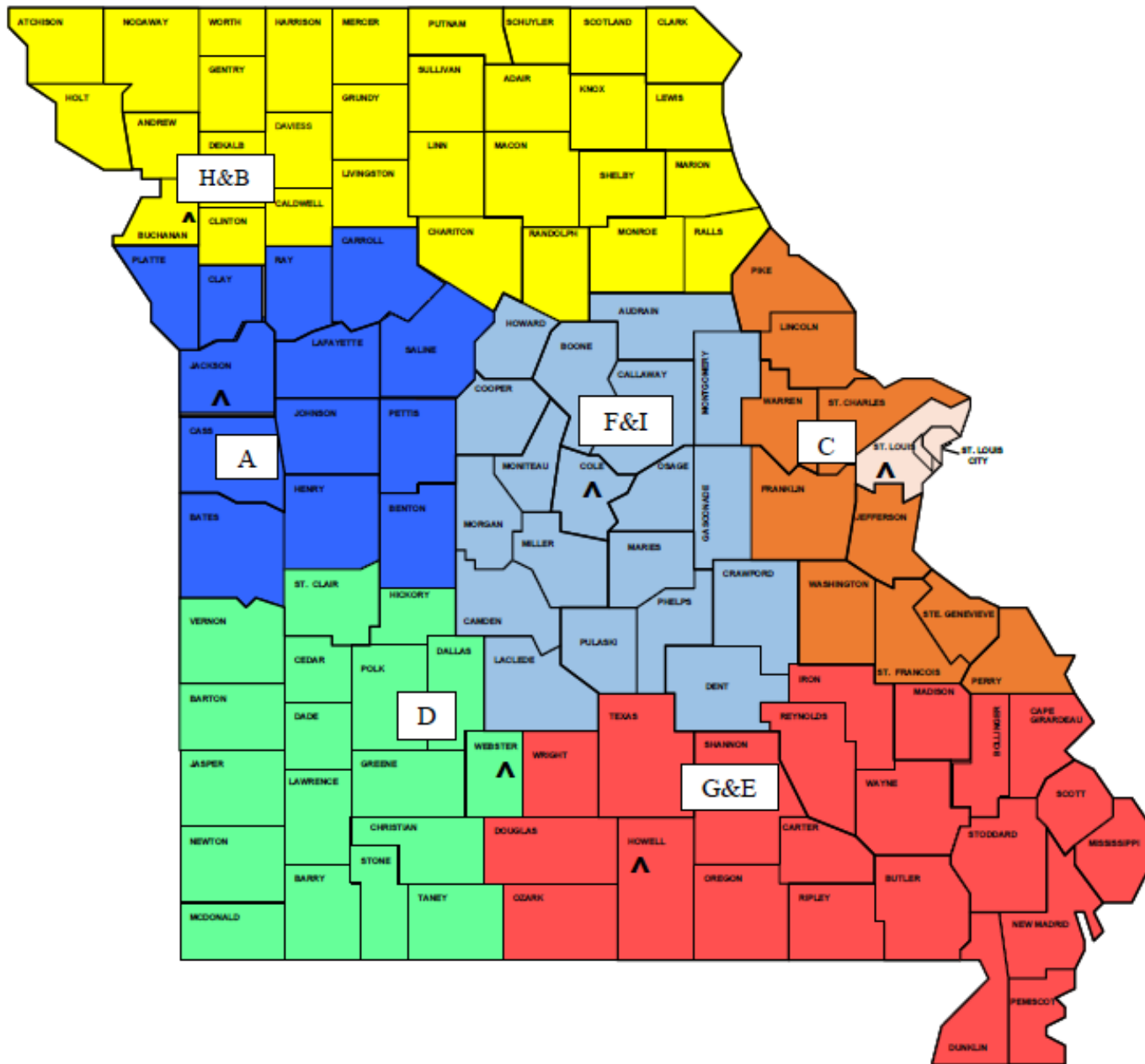
Next is the NCIC Operating Manual. This is a little more technical, but still has great info. This manual goes into the weeds on every field of every entry that goes into NCIC. Better yet, it's divided into chapters like wanted persons, missing persons, guns, property, etc. So, say you enter mostly protection orders. There's a chapter for that and it couldn't hurt to read it.

Often overlooked is the NCIC Code Manual. Hopefully you read Dan Yepsen's great article on vehicle entries directly above this one. In that article, Dan explains the difference between NICB codes and NCIC codes and the NCIC code manual can help sort all that out. That's just one example of how the NCIC Code Manual can be helpful. It has all the other codes as well, from personal descriptors like Scars, Marks and Tattoos to gun manufacturers.

There's also the NLETS User Guide, III/NFF Manual (want to know more about purpose codes?) and more. They're all conveniently accessed on the CJIS Launch Pad and they're all keyword searchable. Very convenient and helpful and they're for you. Take some time and get to know the manuals. They're there for a reason.

MULES Training Unit

Troop Contact Information



■ Troop A Trainer	Sherry Clark	816-622-0707 x3135	sherry.clark@mshp.dps.mo.gov
■ Troop B & H Trainer	Mike Zvolanek	816-387-2344 x3859	michael.zvolanek@mshp.dps.mo.gov
■ Troop C Metro Trainer	Bruce Snider	636-300-2800 x3355	bruce.snider@mshp.dps.mo.gov
■ Troop C Rural Trainer	Trevor Dunn	636-300-2800 x3355	trevor.dunn@mshp.dps.mo.gov
■ Troop D Trainer	Daniel Yepsen	417-895-6868 x6409	daniel.yepsen@mshp.dps.mo.gov
■ Troop G & E Trainer	Sam Tuck	417-469-3121 x3762	sam.tuck@mshp.dps.mo.gov
■ Troop F & I Trainer	Deirdre Carter	573-751-1000 x3621	deirdre.carter@mshp.dps.mo.gov
Unit Supervisor	Chris Parr	573-526-7189	christopher.parr@mshp.dps.mo.gov

ONCE YOU CLICK

**YOU CAN'T
GO  BACK**



THINK BEFORE YOU CLICK

KnowBe4
Human error. Conquered.

MULES System Technical and Operational Update

TOU 26-1

- Removal of IFS Status indicator

6.1.3 Department of Corrections (DOC)/Probation and Parole (P/P) Other Responses

Person inquiries may also return responses from these sources:

DOC-P/P An inquiry on a person confined to a Missouri DOC facility or under the supervision of a Missouri P/P office will produce a response from this file. A P/P message is required to be sent each time a P/P hit is received, regardless of whether any action was taken.

Missouri Criminal History

An inquiry on a person with a Missouri criminal history will result in a response from the Missouri criminal history files. This response is identical to the initial response received from Missouri when a criminal history query is run. This response will display any caution indicators and ~~IFS status~~ associated with the subject. For more on this response review sections 5.1.13-14.